



# Proxy Vote Application (Particular Election)

*For Office Use only*  
PD:                      EN:

## 1 ABOUT YOU

Surname ..... First Name(s) .....

Address: .....

Post Code ..... Contact Telephone Number: .....

## 2 REASON FOR APPLICATION

I apply to be treated as an absent voter at the election(s) indicated below because I cannot reasonably be expected to vote in person at the polling station allotted to me because:

I apply to be treated as an absent voter at the election(s) to be held on

<b>Date of Election</b>							
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## 3 YOUR PROXY DETAILS

Surname ..... First Name(s) .....

Address: .....

Post Code ..... Relationship to you (if any): .....

4 Please indicate if any of the conditions below apply, as you may not be required to provide a signature if you:

- a) Have a disability that prevents you from signing.....
- b) Are unable to sign in a consistent and distinctive way because of a disability or inability.....
- c) Are unable to read or write.....


Please ensure that you have completed each section of this form correctly and then return it to:

The Electoral Registration Officer  
Scottish Borders Council  
Scott House  
Sprouston Road  
Newtown St Boswells  
Melrose TD6 0QD

If you have any questions regarding this form, require a translation or large print, please contact the Electoral Registration Office on:

**Tel: 01835 825100**  
**Email: [ero@scotborders.gov.uk](mailto:ero@scotborders.gov.uk)**  
**Web: [www.saa.gov.uk/scottishborders](http://www.saa.gov.uk/scottishborders)**

**Your Date of Birth:** Please enter your date of birth in the boxes below in a DD MM YYYY format, writing clearly **within the borders** of the boxes, using **black ink**.

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**Your Signature:** Please sign your normal signature within the box below, **without crossing the shaded grey area**, using **black ink**.

Today's Date: ...../...../.....

## **HELPFUL INFORMATION**

This form is for registered electors who cannot reasonably be expected to vote in person at their polling station. This form is a legal document and your right to vote may depend on it.

### **PART 1 (ABOUT YOU)**

You cannot be given an absent vote unless you are on the Register of Electors. Most people who are on the register can vote at all elections and the Electoral Registration Officer will consider your application accordingly. It is possible that you are still registered at a previous address and not at your present address. If you are in any doubt you should check the Register and fill in the address shown there. (Copies of the register are available at the Electoral Registration Office, some libraries and council tax contact centres. You may also contact the ERO by telephone for advice at the number shown below) or by Email to [ero@scotborders.gov.uk](mailto:ero@scotborders.gov.uk) .

### **PART 2 (REASON FOR APPLICATION AND DATE OF ELECTION)**

Use this section to explain why you cannot reasonably be expected to vote in person, e.g. "I shall be away on holiday", "on business", "I am unwell at present". Confirm the date of the election to which your application refers.

### **PART 3 (PROXY DETAILS)**

If you wish to vote by proxy you must find someone suitable to agree to act for you before giving his or her name.

### **IMPORTANT NOTE**

**Not everyone is allowed to vote as a proxy. To be eligible your proxy must –**

- **Be eligible to vote in the type of election for which he or she has been appointed (he/she need not be currently registered as an elector).**
- **Not have agreed to act as a proxy for more than two electors including you. He/she is, however, allowed to act as proxy for any number of his/her relatives (husband, wife, parent, grandparent, brother, sister, child or grandchild).**
- **Note that if granted a proxy vote you may vote in person but only if your proxy has not already voted on your behalf or has not applied for a postal vote to vote on your behalf.**

**Applications must be received by the Electoral Registration Officer no later than 5 pm on the sixth working day prior to the date of the election.**

Please return the completed form to:

The Electoral Registration Officer  
Scottish Borders Council  
Scott House  
Sprouston Road  
Newtown St Boswells  
MELROSE  
TD6 0QD