



How do I apply to vote by proxy?

- 1** You must ask someone if they are willing and able to be your proxy and vote on your behalf. Please note that a person can only be the proxy for close relatives and up to two other people at the same election or referendum.*
- 2** Fill in the proxy vote application form. You must give a reason why you want to vote by proxy. You must get someone to support your application. You can find out who can do this below.
- 3** Make sure **you** complete all sections of the form and supply your date of birth and signature.
- 4** Return your form to your local electoral registration office. You can find their details at www.aboutmyvote.co.uk.

Only electors who are (or will be) registered individually are entitled to vote by proxy. In addition, the person you wish to appoint as your proxy can only act as proxy if they are (or will be) registered individually. Contact your electoral registration office for further information.

Please **do not** return your form to the Electoral Commission. **Please note:** your application form must arrive at your electoral registration office by **5pm 11 working days** before an election or referendum when changing or cancelling an existing proxy, postal or postal proxy vote and by **5pm 6 working days** before an election or referendum when applying for a new proxy vote.

* By referendum we mean: Neighbourhood Planning Referendums, Council Tax Referendums, Mayoral & Governance Arrangements Referendums and Local Authority Advisory polls. If you wish to apply to vote by post for a different type of referendum, please contact your Electoral Registration Officer.



Voting by proxy

If you cannot vote at an election or referendum in person, you can apply to vote by proxy (someone else voting on your behalf). You can use this form to apply to vote by proxy if you or your spouse or civil partner will be attending an educational course that means you cannot vote in person on election day.

Who can support my application?

- the director or tutor of your course
- the principal or head of the educational establishment where your course is taking place
- an employee of the educational establishment where your course is taking place who is authorised to support your application

What happens after I've returned this form?

- Your proxy must go to **your** local polling station to vote. If your proxy cannot get to the polling station, they can apply to vote for you by post. They can apply to do this up to **11** working days before election day. They should contact the electoral registration office for more details.
- Your proxy will be sent a proxy poll card, telling them where and when to vote on your behalf.
- You should let your proxy know how you want them to vote on your behalf, for example, which candidate, party, or outcome.
- If it turns out that you are able to go to the polling station on election day, you can vote in person as long as your proxy has not already done so or has not applied to vote for you by post.
- You will need to give your date of birth and signature on this application form. This information is needed to prevent fraud. If you are unable to sign this form, please contact your Electoral Registration Officer.

Voting as proxy

A person can only be a proxy for close relatives and up to two other people at an election or referendum.

Close relatives are the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant.

The person you wish to appoint as your proxy can only act as proxy if they are 18 or over and they are (or will be) registered individually.

More information

If you have any questions about voting by proxy, go to www.aboutmyvote.co.uk or contact your electoral registration office.

In England and Wales, the electoral registration office is based at your local council. In Scotland, it may be a separate office.

For contact details, go to www.aboutmyvote.co.uk

This form does not apply in Northern Ireland. Visit www.eoni.org.uk for more information.

Electoral Registration Officers will only use the information you provide for electoral purposes. They will look after personal information securely and will follow the Data Protection Act 1998. Electoral Registration Officers will not give personal information about you to anyone else or another organisation unless they have to by law.

Application to vote by proxy due to attendance on an educational course



Only one person can apply to vote by proxy using this form. Write in black ink and use **BLOCK LETTERS**. When you have filled in every section and signed the form yourself, send it to your local electoral registration office. You can get the address at www.aboutmyvote.co.uk

1 About you

Surname

First names (in full)

Your address (where you are registered to vote)

Postcode

Daytime telephone or mobile number (optional)

E-mail address (optional)

4B – I am the spouse/civil partner of (enter their name)

My spouse/civil partner is attending an educational course at (give name of educational establishment)

Course Title

From

D	D	M	M	Y	Y	Y	Y

 to

D	D	M	M	Y	Y	Y	Y

5 I am not able to go to the polling station on election day for the following reason relevant to my course or that of my spouse or civil partner:

6 Your date of birth and declaration

Declaration: I have asked the person I have named as my proxy and confirm that he/she is willing and able to be appointed to vote on my behalf.

As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to 2 years and/or a fine.

Date of birth: Please write your date of birth 'DD MM YYYY' in the black boxes below, **using black ink**.

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Signature: Sign below, keeping within the grey border.

2 About your proxy

Full name

Relationship to you (if any)

Full address

Postcode

3 How long do you want a proxy vote for?

I want to vote by proxy at all elections or referendums (tick one box only):

until further notice (permanent proxy vote)

for the period

from

D	D	M	M	Y	Y	Y	Y

to

D	D	M	M	Y	Y	Y	Y

4 Why do you want a proxy vote?

Please complete **either** 4A or 4B.

4A – I am attending an educational course at (give name of educational establishment):

Course Title

From

D	D	M	M	Y	Y	Y	Y

 to

D	D	M	M	Y	Y	Y	Y

If you are unable to sign this form, please contact your Electoral Registration Officer.

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7 Date of application

Today's date

D	D	M	M	Y	Y	Y	Y

8 Support for this application

Read the notes to see who can support your application. Please ask the person who supports your application to give their name, address and position.

Supporter's full name

Supporter's address

Postcode

Supporter's position

9A Supporter's declaration if the applicant is attending an educational course

- I am the director or tutor of the course referred to at 4A, or the principal or head of the institution, or an employee with authority to act for the institution
- I am over 18 years of age
- I know the applicant
- I am not the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant
- I confirm that to the best of my knowledge and belief, the applicant's statements at 4A and 5 are true

Signature

Date

D	D	M	M	Y	Y	Y	Y

9B Supporter's declaration if the applicant is the spouse civil/partner of a person attending an educational course

- I am the director or tutor of the course referred to at 4B, or the principal or head of the institution, or an employee with authority to act for the institution
- I am over 18 years of age
- I know the person named at 4B who is the spouse/civil partner of the applicant, but am not their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild.
- I confirm that to the best of my knowledge and belief, the applicant's statement at 4B is true

Signature

Date

D	D	M	M	Y	Y	Y	Y