

**MINUTE of MEETING of CENTRAL SCOTLAND VALUATION JOINT BOARD  
held within HILLSIDE HOUSE, STIRLING on FRIDAY 21 NOVEMBER 2014 at  
9.30 a.m.**

**COUNCILLORS:** Margaret Brisley  
Gordon Hughes  
Charles MacDonald (Convener)  
Adrian Mahoney  
Rosie Murray  
Alan Nimmo  
Christine Simpson (substituting for Cllr McChord)  
Sandy Turner

**OFFICERS:** Ashleigh MacGregor, Treasurer  
Brian Pirie, Assistant to Clerk  
Jane Wanless, Assistant Assessor  
Peter Wildman, Assessor and Electoral  
Registration Officer

**VJB25. APOLOGIES**

Apologies for absence were intimated on behalf of Depute Provost Hamilton; and Councillors Holden, Meiklejohn, McChord and Paterson.

**VJB26. DECLARATIONS OF INTEREST**

There were no declarations made.

**VJB27. MINUTE**

The minute of the meeting held on 26 September 2014 was approved.

**VJB28. EQUALITIES OUTCOMES**

The Board considered a report by the Assessor and Electoral Registration Officer presenting revised equality outcomes for approval.

The Board is required, in terms of the Equality Act 2010 to prepare and publish equality outcomes. Following review and consultation, the outcomes published in 2013 were revised and amended. The revised outcomes were set out in an appendix to the report.

## **Decision**

**The Board approved the revised equality outcomes set out in the appendix to the report.**

### **VJB29. INTERIM VALUATION PERFORMANCE REPORT**

The Board considered a report by the Assistant Assessor presenting service performance information for the period 1 April to 30 September 2014.

The service performances as measured by performance indicators for valuation roll work and for valuation list work were set out.

In regard to valuation roll work, which measures the period taken to change the valuation roll, 409 changes were made during the period - of these 82% were amended within 3 months, 93% within 6 months and 7% took longer – against targets of 90%:97.5% and 2.5% respectively.

Members questioned whether the target of 2.5% would be met by the year was achievable given the impact on resources in the lead up to the referendum.

In regard to the valuation list work, the time taken to add houses to the valuation list, 601 new entries were registered in the period, with 97% added within 3 months, 99% added within 6 months and 1% took longer – as against targets of 97%:99% and 1% respectively.

## **Decision**

**The Board noted the report.**

### **VJB30. REVENUE BUDGET 2014/15 – REVIEW AS AT 30 SEPTEMBER 2014**

The Board considered a report by the Treasurer presenting the revenue budget outturn as at 30 September 2014 together with the year end forecast.

The revenue budget for 2014/15 is £2.539m. At 30 September 2014 the budget stood at £1,274,192 with a projected year-end under spend of £68,646. The main reasons for the projected under spend were reduced salary costs arising from the vacant Depute Assessor post.

Members sought clarification in regard to referendum related costs, in particular £27,000 in respect of overtime and whether these would be met by the Scottish Government.

**Decision**

**The Board noted the report.**

**VJB31. DATES FOR FUTURE MEETINGS 2015**

The Board considered a report by the Clerk presenting proposed meetings timetable for 2015.

**Decision**

**The Board agreed:-**

- (1) to meet on 23 January (budget); 20 March; 19 June; 17 September and 20 November for ordinary meetings;**
- (2) that meetings will normally be held in Hillside House, Stirling and will commence at 9.30am; and**
- (3) to note that special meetings may be convened as necessary.**