

235 Dumbarton Road
CLYDEBANK
G81 4XJ
Phone 0141 562 1200
Fax 0141 562 1220
Fax 0141 562 1255
Textphone 07754 813021

Public Performance Report 2019/20

Kilbrannan House
CAMPBELTOWN
PA28 6JY
Phone 01586 555300
Fax 01586 552883
Textphone 07821 643267

Background

The Assessor for Dunbartonshire and Argyll & Bute is an independent statutory official who is responsible for the preparation and the maintenance of the Valuation Rolls and Council Tax Valuation Lists for East and West Dunbartonshire and Argyll & Bute. The Assessor has also been appointed as the Electoral Registration Officer for these three areas and he is therefore required to prepare and maintain their Registers of Electors. The Assessor's service is conducted from two main offices located at the addresses above.

You can contact us by e-mail at assessor@dab-vjb.gov.uk

General Information

During the year to 31st March 2020, the Assessor had a full-time equivalent staff of 48.45 and a staffing budget of £2.25m. A total of 348.5 days (3.19%) were lost through illness, a slight increase from 2.95% in 2018/19.

Council Tax List

The Council Tax List contains all domestic properties showing an allocated Council Tax band which is based on the market value of the property as at 1991. The bands shown are used by the local authorities within the Joint Board's boundaries for the production of domestic Council Tax bills. As at 31st March, 2020, the Council Tax Lists for Dunbartonshire and Argyll & Bute contained 145,569 subjects. Of the 1061 houses added to the List between 1st April 2019 and 31st March 2020, the time between the date of occupation/completion and the issue of the banding notice is shown in the following table. Both the 3 month and 6 month targets were achieved.

The targets which we have set for 2020/21 are 86% within 3 months and 95% within 6 months.

Year	Number	Within 3 Months		Within 6 Months	
		Target	Achieved	Target	Achieved
2019/20	1061	96%	96%	98%	99%
2018/19	992	96%	96%	98%	98%
2017/18	832	95%	96%	98%	98%
2016/17	932	95%	96%	98%	99%
2015/16	1077	95%	94%	98%	99%
2014/15	1269	95%	97%	98%	99%
2013/14	1074	95%	95%	98%	98%
2012/13	1110	93%	96%	98%	99%
2011/12	988	92%	96%	98%	99%

Valuation Roll

The Valuation Roll contains the rateable values of all non-domestic properties within the area. The rateable values shown are used by the Joint Board's constituent local authorities for the production of non-domestic rates bills.

As at 31st March 2020 the Valuation Rolls for Dunbartonshire and Argyll & Bute contained 15,141 subjects with a total rateable value of £367.7 million. Of the 928 amendments made to the Valuation Roll between 1st April 2019 and 31st March 2020, the performance reflecting time between the effective date of the alteration and the issue of the Valuation Notice is shown in the following table, along with previous years' data. The performance was on the 3 months target and marginally ahead of the 6 month target.

The targets we have set for 2020/21 are 76% within 3 months and 91% within 6 months.

Year	Number	Within 3 Months		Within 6 Months	
		Target	Achieved	Target	Achieved
2019/20	928	86%	88%	95%	95%
2018/19	1084	85%	85%	95%	95%
2017/18	989	83%	85%	95%	94%
2016/17	848	83%	74%	95%	84%
2015/16	969	80%	81.9%	94%	95.4%
2014/15	950	80%	82%	94%	91%
2013/14	892	80%	78.4%	94%	90.5%
2012/13	1369	80%	78%	92%	91%
2011/12	930	80%	77.8%	92%	90.4%

Electoral Registration

The Electoral Registers list the name and addresses of everyone who is registered to vote.

There were no major electoral events scheduled during 2019/20 but the extension to the UK's membership of the European Union resulted in a European Parliamentary Election being held in May, which was planned and implemented at short notice. To accommodate the timetable for the 'snap' UK Parliamentary election in December, the annual canvass was terminated and the revised Electoral Register was published early. There was a very significant level of public engagement in the registration process with almost 12,000 applications to be added to the register being received in the period leading up to the last date for registrations.

At 11th November 2019 the total electorate figure was marginally up on the total at publication in December 2018.

Year	Electorate at Publication
2019	219,861
2018	219,637
2017	222,507
2016	221,078
2015	218,668
2014/15	223,594
2013/14	221,453

Rolling Registration is the process of dealing with applications for changes to the register which are not part of the canvass project. During 2019/20 there were 9,451 additions to the register and 6,759 deletions from the register. IER requires a pro-active approach to change throughout the year and we have continued use a variety of sources of information to initiate the issue of Invitations to Register.

Other Items of Note

During the year we also:

- Made preparations for the introduction of Canvass Reform and changes to the Local Government franchise
- Made preparations for the expansion of the number and type of Non-Domestic valuations available online.
- Implemented an Employee Wellbeing Charter
- Created a Workforce Plan for implementation during 2020/21
- Disposed of 1,012 2017 Revaluation Appeals. The vast majority of 2017 Revaluation Appeals (70%) have been withdrawn without any adjustment to the issued valuation.

Our Customer satisfaction survey showed that last year 97% of respondents reported that their dealings with our services were brought to a satisfactory conclusion.

A copy of the Assessor and Electoral Registration Officer's Annual Report is available on request from either office and also online at www.saa.gov.uk/dab-vjb/best-value/annual-report-financial-statement



*Dumbartonshire and Argyll & Bute
Valuation Joint Board*