

Application to vote by proxy for anonymous electors

FOR OFFICE USE

Polling District:

Elector No:

UPRN:

Please write in black ink and use CAPITAL LETTERS. When you have completed every section and signed the form yourself, send it to your local electoral registration office. You can find their address on the back of this form.

1 About you

Surname

First name(s) (in full)

Your address (where you are registered to vote)

Postcode

Telephone number (optional)

Email address (optional)

Providing an email address and telephone number gives a quick and easy way to contact you about your application.

2 About your proxy (the person you have chosen to vote on your behalf)

Full name

Family relationship (if any)

Full address

Postcode

Email address or telephone number (optional)

3 How long do you want a proxy vote for?

I want to vote by proxy (tick one box only):

until further notice (while I am registered as an anonymous elector)

for the elections/referendums to be held on

D	D

M	M

Y	Y	Y	Y

for the period

from

D	D

M	M

Y	Y	Y	Y

to

D	D

M	M

Y	Y	Y	Y

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4 Your date of birth and declaration

Declaration: I have asked the person I have named as my proxy and confirm that they are willing and capable to be appointed to vote on my behalf.

As far as I know, the details on this form are true and accurate. I understand that to deliberately provide false information on this form is an offence punishable on conviction by imprisonment and/or a fine.

Date of birth: Please write your date of birth in the boxes below using black ink.

D	D	M	M	Y	Y	Y	Y

Signature: Sign below using black ink, keeping within the grey border.

If you are unable to sign this form, please contact your local electoral registration office.

5 Date of application

Today's date

D	D	M	M	Y	Y	Y	Y

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Voting by proxy

Proxy voting means that if you aren't able to cast your vote in person, you can have someone you trust cast your vote for you.

You can use this form to apply to vote by proxy if you are registered as an anonymous elector.

Your proxy must be registered to vote. They must also be eligible to vote in the type of election(s) you are appointing them for.

A person can only be a proxy for close relatives and up to two other people at an election or referendum. Close relatives are the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant.

For more information about this form or anonymous registration, speak to your local electoral registration office. You can find contact details at the back of this form.

If you are not registered to vote, your local electoral registration office can provide you with a voter registration form. You can find contact details at the back of this form.

How do I apply to vote by proxy?

- You must ask someone who is willing and capable to be your proxy and vote on your behalf.
- No attestation is needed for this application.
- Make sure you complete all sections of the form, even if you have already given the information on your voter registration form. You need to give your date of birth and signature on this form. This information is needed to prevent fraud. If you are unable to sign this form, please contact your local electoral registration office. You can find contact details at the back of this form.
- Return your form to your local electoral registration office as soon as possible. You can find contact details at the back of this form.

When applying for a new proxy vote, your local electoral registration office must receive your form by **5pm, 6 working days before the election.**

When applying to change or cancel an existing proxy, postal, or postal proxy vote, your local electoral registration office must receive your form by **5pm, 11 working days before the election.**

If you miss the deadline to apply for a proxy vote, you may be able to apply for an emergency proxy vote in certain circumstances up until 5pm on the day of the election. Contact your local electoral registration office for advice. You can find contact details at the back of this form.

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What happens after I've returned this form?

- You should tell your proxy how you want them to vote on your behalf, for example, which candidate or party.
- Your proxy will be sent a proxy poll card telling them where and when to vote on your behalf.
- Your proxy must go to the polling station to vote on your behalf. If your proxy cannot get to the polling station, they can apply to vote for you by post. This is called a postal proxy vote. Your proxy can contact your local electoral registration office for more details and to request a postal proxy application form. Your local electoral registration office must receive the postal proxy form by **5pm, 11 working days before the election**.
- If it turns out that you are able to go to the polling station on the day of the election, you can vote in person as long as your proxy has not already done so or has not applied to vote for you by post.

Privacy Statement

We collect information under the legal basis of a task carried out in the public interest, as set out in the Representation of the People Act 1983 and related regulations. We will look after personal information securely and follow data protection legislation.

If you opted-out of the open register we will only use the information you give us for electoral purposes, including matching it against other sources of data to support the electoral register. We will not give personal information to anyone else, unless we have to by law. The law requires us to share your information with candidates, political parties and campaigners for democratic engagement purposes and credit reference agencies to check your identity when you apply for credit.

If you have not opted-out of the open register your name and address can be bought by anyone and used for lots of purposes, including direct marketing.

The Electoral Registration Officer is the Controller. For further information relating to the processing of personal data you should refer to the privacy notice on our website www.saa.gov.uk/h-wi-vjb

More Information

If you have any questions about voting by proxy, go to www.electoralcommission.org.uk or contact your local electoral registration office below.

The Electoral Registration Officer:

Moray House
16-18 Bank Street
INVERNESS
IV1 1QY
Tel: 01463 575395

3A Bridge Street
WICK
Caithness
KW1 4AG
01463 575395

42 Point Street
STORNOWAY
Isle of Lewis
HS1 2XF
01851 619179

www.saa.gov.uk/h-wi-vjb

Freephone: 0800 393 783

For general enquiries e-mail: ero@highland.gov.uk

To return your completed application form, you can scan and send it to: absentvote@highland.gov.uk